



Invites applications for the position of

SUPERINTENDENT-PRINCIPAL



Location: Dayville, Oregon
Enrollment: 77 students (approx.)
Salary: \$70,000 to \$85,000 plus benefits
Closing Date: **January 12, 2021**
Start Date: July 1, 2021



The Dayville School District Board of Directors is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as **Superintendent/Principal** beginning **July 1, 2021**. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a competitive compensation package to the successful candidate with an **annual base salary range of \$70,000 - \$85,000** plus benefits. Housing is available.



Girls Basketball



Dayville School



John Day Fossil Beds nearby

The District

Dayville SD serves **77 students**

in grades PreK-12 in one school building which includes an early learning center/daycare. The District employs a staff of six licensed staff; ten classified staff; two confidential staff; and one administrative staff. The District has a bond and projects a general fund budget of approximately \$1.7 million.

Visit the District's website at

[Dayville SD website](#)



The Area

Dayville is located at the west end of the beautiful John Day Valley in Eastern



Oregon, in close proximity to the John Day Fossil Beds National Monument and Picture Gorge. Leaving behind the lush orchards of the river valley you find your way into a dazzling array of colorful, rugged rock formations. At the **Thomas Condon Paleontology Center**, you can learn the natural history of the area and watch diligent paleontologists uncovering fossilized mysteries. The region is widely known as an outdoor paradise with ranching, big game hunting, fishing, hiking, camping, bird watching, photography, rock hounding and geological study readily available.

For more information about the area, visit

[Travel Oregon - Dayville website](#)

The Position

The successful candidate must hold or qualify for an Oregon superintendent's license and must also demonstrate the following qualities:

- Effective communication and listening skills;
- Proven ability to make tough decisions when necessary and effectively communicate the reasons (transparency);
- High degree of integrity/honesty with strong core values;
- Puts KIDS first; is committed to serving all kids K-12;
- Is personable/approachable while keeping an open mind; works well with others;
- Background in teaching and building administration preferably in small rural communities similar to Dayville;
- Understands Oregon school finance, demonstrates sound fiscal management and strong budgeting skills;
- An empowering leadership style that collaborates, builds consensus, empowers and inspires while building a respectful work environment;
- Ability to build and sustain strong, effective family/community partnerships that impact student success.



Dayville Cafe



We are Dayville



Pony Express Depot

Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one
- A statement about how you meet the qualities and qualifications set by the Board

Search Calendar (tentative)

Jan 12, 2021 Close Applications

- Jan 20-26 Review Applications
- Feb 11-15 Conduct interviews
- Feb 16-28 Reference checks
- Mar 1-2 Finalist forum
- Mar 9 Announce selection
- July 1, 2021 Begin employment

The District is an equal opportunity employer and educator.

How to Submit an Application

Application packets are submitted to Oregon School Boards Association – Executive Search [OSBA JOB BOARD](http://www.osba.org/execjobs) (www.osba.org/execjobs) via the Revelus application portal (see the active link below). All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

[OSBA Revelus Portal](#)

More Information About Position & Process

Regarding the **position**, contact:

Steve Kelley, Director of Board Development and Executive Searches
skelley@osba.org • 503.588.2800 • 800.578.6722 • 503.588.2813 (Fax)

Regarding the **application process**, contact:

Sarah Herb, Executive Search and Events Specialist sherb@osba.org • 503.400.3047 (direct) • 800.578.6722 • 503.588.2813 (Fax)



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This executive search is conducted by Oregon School Boards Association with assistance from NextUp Leadership for recruiting, marketing and distribution about the vacancy.