



Invites applications for the position of

SUPERINTENDENT

Location: Falls City, Oregon
Enrollment: 200 students
Salary: Competitive
Closing Date: Sept 12, 2021
Start Date: Dec. 1, 2021 (approx)



The Falls City School District Board of Directors is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as **Superintendent** beginning about **December 1, 2021**. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a **competitive compensation package** to the successful candidate based on experience and a proven track record. The successful candidate must hold or qualify for an Oregon superintendent's license.



[Caption]



[Caption]

The District



The Falls City School District serves approximately 200 students in two schools, one elementary pre-K - 8th grades and one high school 9th - 12th grades. The district employs a staff of 19 licensed employees, 21 classified employees, one confidential employee and two administrators.

The total budget for 2021-22 is \$7.4M.

To learn more about the District, visit

[Falls City SD website](#)



The Area



Falls City is a rural community located in Polk County approximately 25 miles west of Salem and has a population of about one thousand people. Hidden away in the Coast Range forest, Falls City was named for Little Luckiamute Falls, a cascade in the city center. This Willamette Valley community started life as a mill town. Today visitors can delve into the forest with a hike through old growth at Valley of the Giants or with a rip on the Blackrock Mountain Bike Association's trails. Browse antique shops, tip a pint at the pub and savor the goods at the artisan bakery.



Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one
- A statement about how you meet the qualities and qualifications set by the Board

Search Calendar (tentative)

Sep 12, 2021 Close Applications

Sep 14-21 Review Applications
Sep 22 Begin background checks
Oct 10-13 Conduct first interviews
Nov 1-2 Finalist forum & 2nd interviews
Nov 8 Announce selection
Dec 1, 2021 (approx) Begin employment

The District is an equal opportunity employer.

How to Submit an Application

Application packets are submitted to Oregon School Boards Association – Executive Search [OSBA JOB BOARD \(www.osba.org/execjobs\)](http://www.osba.org/execjobs) **via the Revelus application portal (see the link below)**. All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

[OSBA Revelus Link - Falls City Supt Application](#)

More Information About Position & Process

Regarding the **position**, contact:

Steve Kelley, Director of Board Development and Executive Searches;
skelley@osba.org • 503.588.2800 • 800.578.6722 • 503.588.2813 (Fax)

Regarding the **application process**, contact:

Sarah Herb, Executive Search and Events Specialist (OSBA); sherb@osba.org • 503.400.3047 (direct) • 800.578.6722 (office) • 503.588.2813 (Fax)



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This executive search is conducted by Oregon School Boards Association with assistance from NextUp Leadership for recruiting, marketing and distribution about the vacancy.