



Invites applications for the
position of

SUPERINTENDENT



Location: **Vernonia, Oregon**
Enrollment: **560 students**
Salary: **\$110,000 to \$130,000 annually**
Closing Date: Jan. 25, 2022
Start Date: **July 1, 2022**



The **Vernonia School District Board of Directors** is seeking a highly qualified candidate with visionary leadership skills and successful experience in education administration to serve as **Superintendent beginning July 1, 2022**. The successful candidate must have experience as an administrator, excellent communication skills, unquestionable integrity and be willing to be involved in the community. The Board will offer a **competitive compensation package** to the successful candidate with a **salary range of \$110,000 - \$130,000 annually plus benefits**.



The District

The Vernonia SD serves approximately 560 students in grades K-12. District schools include one rural K-5 elementary school, one K-12 school building that houses elementary, middle and high schools and Vernonia Family Academy that serves District homeschool students. The District employs a staff of 38 classified staff, 42 licensed staff, five confidential staff and seven administrative staff. The District has a general fund budget of approximately \$8.1 million.

[Vernonia SD website](#)



The Area

Vernonia is in the Nehalem Valley deep in the Coast Range, 45 minutes west of Portland just off US Hwy 26 and about 30 minutes west of Hillsboro. The community combines the pleasures of small town living with the convenience of urban amenities, including a pleasant refuge from big city congestion.



[Travel Oregon - Vernonia website](#)



The Position

The successful candidate must hold or qualify for an Oregon superintendent's license and provide proof of compliance with OAR 333-019-1030 (COVID-19 Vaccination Requirements for Teachers and School Staff).

The successful candidate also must demonstrate the following qualities:

- High degree of integrity/honesty with strong core values that are consistent with our community;
- Effective communication and listening skills;
- Committed to serving all kids K-12; puts KIDS first;
- Background in teaching and building administration (instructional leadership) preferably in small rural areas similar to the Vernonia community;
- Understands Oregon school finance, demonstrates sound fiscal management and strong budgeting skills;
- Is personable/approachable while keeping an open mind;
- Works well with others; strong collaborator that empowers students, staff, parents and community members;

- Ability to build and sustain strong, effective family/community partnerships that impact student success;
- Willing to make tough decisions and share the reasons for those decisions when possible (transparency).

Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain one

Search Calendar (tentative)

Jan 25, 2022 Close Applications

Jan 27-Feb 6 Review Applications
 Feb 8-23 Begin reference checks
 Feb 24-27 Conduct first interviews
 Mar 14-15 Finalist forum & 2nd interviews
 Mar 22 Announce selection
 July 1, 2022 Begin employment

The District is an equal opportunity employer and educator.

How to Submit an Application

Application packets are submitted to Oregon School Boards Association – Executive Search [OSBA JOB BOARD](http://www.osba.org/execjobs) (www.osba.org/execjobs) via the **Revelus application portal (see the link below)**. All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal. **The application packet must be submitted by 5pm on the closing day.**

[OSBA Revelus Portal - Vernonia SD Supt Application](#)

More Information About Position & Process

Regarding the **position**, contact:

Steve Kelley, Director of Board Development and Executive Searches;
skelley@osba.org • 503.588.2800 • 800.578.6722 • 503.588.2813 (Fax)

Regarding the **application process**, contact:

Sarah Herb, Executive Search and Events Specialist (OSBA); sherb@osba.org;
 503.400.3047 (direct) ; 800.578.6722 (office); 503.588.2813 (Fax)



Oregon School Boards Association
 1201 Court Street NE, Suite 400



A. Gregory McKenzie
 NextUp Leadership

Salem, Oregon 97301
Ph: 503.588.2800

1470 Rosemont Road
West Linn, Oregon 97068
Ph: 503-752-2438
gregmckenzie@att.net

This executive **search is conducted by Oregon School Boards Association** with assistance from **NextUp Leadership** for recruiting, marketing and distribution about the vacancy.