

Superintendent vacancy



We invite applications for the position of SUPERINTENDENT/PRINCIPAL



The **Butte Falls Charter School District Board of Directors** is seeking an experienced and versatile instructional leader with a proven track record of success as a teacher and administrator to serve as Superintendent/Principal beginning July 1, 2025. The successful candidate has a strong student focus, unquestioned integrity, the ability to unify community and staff, fiscal management and academic oversight skills, and the drive to promote continuous and sustainable improvement.

Location: Butte Falls, Oregon | **Enrollment:** 130 students

Salary: \$121,000 to \$137,000 annually, plus benefits

(does not include Public Employees Retirement System contribution)

Closing Date: Jan. 27, 2025 | **Start Date:** July 1, 2025



The Position

The successful candidate must **hold or qualify for an Oregon administrator license.**

OUT-OF-STATE CANDIDATES

To ensure eligibility for an Oregon administrator license, direct inquiries to:
Oregon Teacher Standards and Practices Commission (TSPC),
Phone: 503-378-3586 | Fax: 503-378-4448 | www.tspc.state.or.us

The successful candidate will also have the following personal and professional qualities:

- High degree of integrity/honesty with strong core values.
- Effective communication and listening skills.
- Is personable/approachable while keeping an open mind; good sense of humor.
- Puts KIDS first; is committed to serving all kids.
- Proven ability to make tough decisions when necessary and effectively communicate the reasons (transparency).
- Background in teaching and building administration, preferably in small rural areas;
- Highly visible in our community and schools.
- Ability to build and sustain strong, effective family/community/business partnerships that impact student success; respectful of all groups.
- Understands Oregon school finance, demonstrates sound fiscal management and strong budgeting skills; well organized.

instructional leaders with strong academic credentials. Proven ability to build and maintain impactful educational programs.

The District



Butte Falls Charter School District serves approximately 130 students with campuses for grades K-7 and 8-12 as well as the Butte Falls Natural Resource Center, an integral component of the district's system. The District employs a staff of 14 licensed employees, 18 classified employees, 1 confidential employee and 3 administrators.

The District has a general fund budget of about \$4.37 million. The district recently renewed accreditation through Cognia for grades K-12. It has a partnership with Rogue Community College for dual credit, and the Natural Resource Center is a fully sanctioned Outdoor School facility. The 13-acre property is used extensively for project-based learning.

The District offers personalized education plans for students, with opportunities including a metal manufacturing lab, a commercial kitchen and a comprehensive wood and construction manufacturing lab as well as a local work experience program. The district has a SMART Reading program, a high school regional math team, and school-based health care in partnership with Rogue Community Health.

To learn more about the District, visit
[Butte Falls Charter School District website](#)

The Community

Butte Falls is a historic logging town of a little more than 400 residents in the forests below majestic Mount McLoughlin. Butte Falls, located in the Cascade Range, is less than an hour's drive northeast of Medford. Hunting, fishing, hiking and other outdoor recreational opportunities abound in the area's natural splendor.

For more information about the area visit:

[The Town of Butte Falls website](#)

Search Calendar

January 27, 2025

Close Applications

- **Jan. 28-Feb. 3**
Review Applications
- **Feb. 6-17**
Begin background checks
- **Feb. 18-22**
Conduct initial interviews
- **March 3-6 (TBD)**
Finalist Forum in District
- **March 10 (TBD)**
Announce selection

July 1, 2025

Begin employment

Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain
- A statement about how you meet the qualities and qualifications set by the Board (in narrative form, no longer than 500 words)

Equal Opportunity Employer

Butte Falls Charter School District provides equal opportunities in employment and does not discriminate based on race, religion, color, national origin, sex, sexual orientation, age, marital status, veteran status, genetic information, or disability, following state and federal law. Consistent with the Americans with Disability Act (ADA), applicants may request accommodations needed to participate in the application process by contacting Vince Adams at 1-800-578-6722.

How to submit an application

Application packets are submitted at the link below.

All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal.

The application packet must be submitted by 5 p.m. Pacific Time on the closing day.

[Click here to submit your Butte Falls Charter School District Superintendent/Principal Application](#)



More information regarding the position and the application process, contact:

Reggie Glenn, OSBA Board Development
administrative analyst

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